

RECORD OF PROCEEDINGS
MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
MIDTOWN BUSINESS IMPROVEMENT DISTRICT

HELD by ZOOM Meeting:

Wednesday, November 17, 2021, by zoom.

ATTENDANCE:

The meeting of the Board of Directors of the Midtown Business Improvement District, City of Fort Collins, County of Larimer, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

David Fritzler
Mike Dellenbach
Lauren DeRosa
Luke McFetridge
Patrick Bunyard
John Hoxmeir
Carrie Baumgart

Absent –Rayno Seaser, Spiro Palmer

Executive Director Jamie Giellis was also present. Also present for a portion of the meeting were Josh Birks from the city urban renewal division, Brad Buckman engineer for the city of Fort Collins, as well as Dana Hornkohl engineering project manager for the city of Fort Collins.

CALL TO ORDER:

Director Jamie Giellis called the meeting to order at 8:00am.

POTENTIAL CONFLICTS OF INTEREST:

None stated by members of the Board.

APPROVAL OF MINUTES:

Board approved unanimously with the comment that the previous minutes should state that the county certifies past due amounts not the city as the minutes state.

TREASURER UPDATE:

Check with receivables to see if there is carryover from last year as the number keeps growing on uncollectable that was certified by the county. Mr. Fritzler will take charge on checking the carryover.

APPROVAL OF AGENDA:

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Board approved Agenda unanimously.

DISCUSSION ITEMS:

30% documents discussion:

Intersection of Drake and College as public works eliminates some of our scope and brings the initial upfront budget needed to under \$500K. With the \$200K from the BID funding there is a \$300K gap needing to be filled by other funds to achieve the 30% design. This can be partially helped by city funding in the TCEF of around \$150K. As this is city funding it would appear better as a match to other funding already received. The idea was mentioned to apply for a CDOT grant open for application again in February and this is another possible \$150K. Ms. Giellis states that this grant has been funding similar projects and states confidence in applying for this grant project.

It was then asked if the DHA will be able to take these payments in segments and this was said to be ok by Ms. Giellis and the initial invoice will be due in January and can be paid through approximately May. It is believed that this funding will get us through preliminary studies, preliminary community engagement and concept design.

The representatives from the city gave further information about what the TCEF funding would cover if approved for this project and stated that this funding is for the initial design and construction of the project and is not designed for the maintenance of a project.

There was discussion surrounding next steps and it was determined that the move will be to go forward with the funding of the \$200K through the BID and apply for the grant through CDOT to help fill the \$300k gap. We can then present ourselves to the budget board in the city's next budget cycle in April for 2023-2024 budget. This is a city backed priority and confidence is high that things will move quickly when funding is achieved.

JC PENNY PARKING LOT:

Ms. DeRosa brought into the discussion that she is having major issues with vagrants in the JC Penny parking lot and has called the police multiple times and wants to see a solution be a priority for this district. Further information will be gathered regarding this issue.

NEW BUSINESS:

There was no new business.

ADJOURNMENT:

Director Jamie Giellis adjourned the meeting at 9:10am.

Secretary to the Board